
Cabinet



St Edmundsbury
BOROUGH COUNCIL

Title:	Agenda																
Date:	Tuesday 8 September 2015																
Time:	5.00 pm																
Venue:	Conference Chamber West (F1R09) West Suffolk House Western Way Bury St Edmunds																
Membership:	<p style="text-align: center;">Leader John Griffiths</p> <p style="text-align: center;">Deputy Leader Sara Mildmay-White</p> <table><thead><tr><th>Councillor</th><th>Portfolio</th></tr></thead><tbody><tr><td>Robert Everitt</td><td>Families and Communities</td></tr><tr><td>Sara Mildmay-White</td><td>Housing</td></tr><tr><td>John Griffiths</td><td>Leader</td></tr><tr><td>Ian Houlder</td><td>Resources and Performance</td></tr><tr><td>Alaric Pugh</td><td>Planning and Growth</td></tr><tr><td>Jo Rayner</td><td>Leisure and Culture</td></tr><tr><td>Peter Stevens</td><td>Operations</td></tr></tbody></table>	Councillor	Portfolio	Robert Everitt	Families and Communities	Sara Mildmay-White	Housing	John Griffiths	Leader	Ian Houlder	Resources and Performance	Alaric Pugh	Planning and Growth	Jo Rayner	Leisure and Culture	Peter Stevens	Operations
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Interests – Declaration and Restriction on Participation:	Members are reminded of their responsibility to declare any disclosable pecuniary interest not entered in the Authority's register or local non pecuniary interest which they have in any item of business on the agenda (subject to the exception for sensitive information) and to leave the meeting prior to discussion and voting on an item in which they have a disclosable pecuniary interest.																
Quorum:	Three Members																
Committee administrator:	Claire Skoyles SEBC Cabinet Officer/Committee Administrator Tel: 01284 757176 Email: claire.skoyles@westsuffolk.gov.uk																

Agenda

Page No

Procedural Matters

1. Apologies for Absence

2. Minutes

1 - 12

To confirm the minutes of the meeting held on 23 June 2015 (copy attached).

Part 1 - Public

3. Open Forum

At each Cabinet meeting, up to 15 minutes shall be allocated for questions from and discussion with, non-Cabinet members. Members wishing to speak during this session should if possible, give notice in advance. Who speaks and for how long will be at the complete discretion of the person presiding.

4. Public Participation

Members of the public who live or work in the Borough are invited to put one question or statement of not more than three minutes duration relating to items to be discussed in Part 1 of the agenda only. If a question is asked and answered within three minutes, the person who asked the question may ask a supplementary question that arises from the reply.

A person who wishes to speak must register at least 15 minutes before the time the meeting is scheduled to start.

There is an overall time limit of 15 minutes for public speaking, which may be extended at the Chairman's discretion.

NON-KEY DECISIONS

5. West Suffolk Operational Hub

Report No: **CAB/SE/15/050 TO FOLLOW**
Cabinet Member: Peter Stevens Lead Officer: Mark Walsh

6. The Future of Organic Waste in Suffolk

Report No: **CAB/SE/15/051 TO FOLLOW**
Cabinet Member: Peter Stevens Lead Officer: Mark Walsh

	<i>Page No</i>
7. Report of the Overview and Scrutiny Committee: 22 July 2015	13 - 18
Report No: CAB/SE/15/052 Chairman: Diane Hind Lead Officer: Christine Brain	
8. Report from the Anglia Revenues and Benefits Partnership Joint Committee: 10 June 2015	19 - 24
Report No: CAB/SE/15/053 Cabinet Member: Ian Houlder Lead Officer: Liz Watts	
9. Report of the Performance and Audit Scrutiny Committee: 30 July 2015	25 - 30
Report No: CAB/SE/15/054 Chairman: Sarah Broughton Lead Officer: Christine Brain	
10. Recommendations of the Performance and Audit Scrutiny Committee: 30 July 2015 - West Suffolk Risk Management Approach and Principles	31 - 34
Report No: CAB/SE/15/055 Cabinet Member: Ian Houlder Lead Officer: Rachael Mann	
11. Recommendations of the Performance and Audit Scrutiny Committee: 30 July 2015 - Annual Treasury Management Report 2014/15 and Investment Activity 1 April to 30 June 2015	35 - 38
Report No: CAB/SE/15/056 Cabinet Member: Ian Houlder Lead Officer: Rachael Mann	
12. Recommendations from the Sustainable Development Working Party: 3 September 2015	
Report No: CAB/SE/15/057 TO FOLLOW Cabinet Member: Alaric Pugh Lead Officer: Steven Wood	
(a) Haverhill Town Centre: Masterplan	
(b) North East Haverhill: Masterplan	
(c) South East Bury St Edmunds Strategic Development Site: Masterplan	

13. Exemption to Contract Procedure Rules

Cabinet Member: Jo Rayner Lead Officer: Mark Walsh

Summary and Reason for Recommendation:

Ground Works: Priors Play Park

Section 4.3 of the Contract Procedure Rules state: Between £50,001 and the EU Threshold any exemption must be approved by the Officer and Head of Service in consultation with the Head of Resources and Performance. The Officer must produce evidence to support the request for any exemption. The Head of Service shall prepare a report for the next Cabinet to support the action taken. The exemption, being a Contracting Decision, the reason for it (together with support evidence) shall be forwarded to the Head of Resources and Performance.

This exemption was exercised on 10 August 2015 for a contract to the value of £81,837 to T Farrow Construction for the installation of a retaining wall and ground works associated with the relocation of a multi-use ball court on the Priors Estate, Bury St Edmunds. Three quotes were received via the online Suffolk Sourcing System, all of which were competitive thus demonstrating value for money. As the quotes received were above £50,001 an exemption was requested from the Head of Resources and Performance to enable the appointment of T Farrow Construction.

The exemption was made on the basis that there was:

- Unforeseen works where delay will adversely impact on the service delivery of the council.

Delays in procuring this first stage element of the project (the Priors Estate Play Area refurbishment) will result in significant delays in the installation of the new play area and associated fencing works, which have already been procured using an approved framework contract and quotation system.

Recommendation:

The Cabinet is requested to **NOTE** this exemption to the Contract Procedure Rules.

14. Decisions Plan: September 2015 to May 2016

39 - 62

To consider the most recently published version of the Cabinet's Decisions Plan

Report No: **CAB/SE/15/058**

Cabinet Member: John Griffiths Lead Officer: Ian Gallin

15. Revenues Collection Performance and Write-Offs 63 - 66

Report No: **CAB/SE/15/059**

Cabinet Member: Ian Houlder Lead Officer: Rachael Mann

16. Exclusion of Press and Public

To consider whether the press and public should be excluded during the consideration of the following items because it is likely, in view of the nature of the business to be transacted or the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during the items, there would be disclosure to them of exempt categories of information as prescribed in Part 1 of Schedule 12A of the Local Government Act 1972, and indicated against each item and, in all circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

Part 2 - Exempt

17. Exempt Appendices: Revenues Collection Performance and Write-offs 67 - 70

Exempt Appendices to Report No: **CAB/SE/15/059**

Cabinet Member: Ian Houlder Lead Officer: Rachael Mann

(These exempt appendices are to be considered in private under paragraphs 1 and 2 of Schedule 12A of the Local Government Act 1972, as they contain information relating to an individual and information which is likely to reveal the identity of an individual.)

18. Exempt Minutes: 23 June 2015 71 - 72

To confirm the exempt minutes of the meeting held on 23 June 2015 (copy attached.)

(These exempt minutes are to be considered in private under paragraph 3 of Schedule 12A of the Local Government Act 1972, as they contain information relating to the financial and business affairs of a particular organisation.)

(No representations have been received from members of the public regarding these items being held in private.)